

# Bank reconciliation – pro forma

Lythe Parish Council

Financial year ending 31 March 2016

Prepared by J A CLARK (Name and role)

Date 07/05/16

Balance per bank statements as at 31 March 2016:

Current A/c

£

113.35

Savings A/c

5729.94

£

5843.29

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2016

Cheque no: 341

(63.00)

Add: any un-banked cash at 31 March 2016

Net balances as at 31 March 2016 (Box 8)

5780.29

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

## CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

4034.45

Add: Receipts in the year

6558.50

Less: Payments in the year

4812.66

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

5780.29