

## LYTHE PARISH COUNCIL

### MEETING, MONDAY 4 SEPTEMBER 2023, COMMENCING 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

#### AGENDA

ITEM	SUBJECT
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	To confirm the minutes of the meeting held on 3 July 2023 and 7 August 2023
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF23/00644/HS <b>AMENDMENT</b> , Single storey ground floor extension with roof terrace and window alterations to existing dwelling, Seaward Meadowfields Sandsend.
3.3	Parish 'Items to address'
3.4	Development of new LPC website
3.5	LPC bench painting.
3.6	Councillor Co-option, including Policy review and plan for current vacancy
3.7	Clearing pathway from Lythe Village to St Oswald's
3.8	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park
3.9	New Local Transport Plan engagement - for stakeholders.
3.10	NYC, Parish Charter
3.11	Overgrown sign/worn wide lines, Goldsborough
3.12	East Row car park, safe access/egress
3.13	Register of Interest, new forms
<b>4.0</b>	<b>Planning Issues</b>
<b>4.1.</b>	<b>To consider the following planning applications</b>
4.1.1	ZF23/01251/FL Change of use of part of ground floor and Lean-to building from commercial/storage use to 2no. shop units, with associated external works.
4.1.2	ZF23/01252/LB Internal and external works to allow for change of use to 2no. shop units
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>
4.2.1	ZF23/00644/HS <b>AMENDMENT</b> , Single storey ground floor extension with roof terrace and window alterations to existing dwelling, Seaward Meadowfields Sandsend. Withdrawn.

ITEM	SUBJECT				
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>				
<b>5.1</b>	<b>Correspondence requiring decisions</b>				
5.1.1	Notice of Making of Public Footpath Orders*.				
5.1.2	Consultation of Draft Destination Development Plan*				
5.1.3	National Network: Coastal Communities*				
5.1.4	NALC events 22 August 2023*				
5.1.5	National Association of Local Councils (NALC) Make a Change Campaign- free event*				
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>				
5.2.1	YLCA <ul style="list-style-type: none"> <li>White Rose Bulletin 11 August 2023.*.</li> <li>White Rose Information Bulletins &amp; Training 25 August 2023*.</li> </ul>				
5.2.2	NALC <ul style="list-style-type: none"> <li>Chief Executive's bulletins 3, 10, 17, 24 August 2023*.</li> </ul>				
<b>6.0</b>	<b>To agree actions – issues raised by Councillors and/or submitted to the Clerk</b>				
6.1	Training event, digital engagement.				
6.2	Lythe Show, parishioner engagement.				
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>				
7.1	Balance of accounts <table border="1" style="margin-left: 20px;"> <tr> <td>Savings</td> <td></td> </tr> <tr> <td>Current</td> <td></td> </tr> </table>	Savings		Current	
Savings					
Current					
7.2	Money received <table border="1" style="margin-left: 20px;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.3	Money paid <table border="1" style="margin-left: 20px;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.4	Invoices, processed.				
7.5	Invoices for approval (at agenda publication) - None				
<b>8.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>				
<b>9.0</b>	<b>To confirm the details of the next meeting</b>				
	To confirm the next meeting as Monday 2 October 2023, 18:30, Lythe Village Hall.				
	..... J A Clark, Clerk to the Council				

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandstead Parochial Church Council	SLCC	Society of Local Council Clerks
NAR	No action required	TRO	Traffic Regulation Order
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYC	North Yorkshire Council	YLCA	Yorkshire Local Councils Association