

LYTHE PARISH COUNCIL

MEETING, MONDAY 3 JULY 2023, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meeting on 5 June 2023.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
	None.
3.3	Parish 'items to address'.
3.4	Benches along East Row beck.
3.5	Development of new LPC website.
3.6	Whitby Community Network presentation.
3.7	North Yorkshire Council, New Government Consultation, holiday lets*.
3.8	Adoption of Model Standing Orders.
3.9	Councillor Co-option (to be discussed in conjunction to item 6.1).
3.9.1	Policy review.
3.9.2	Co-option plan for current vacancy.
3.10	Scarborough Branch Training Event - Wednesday, 14 June 2023*.
3.11	NYC, Let's Talk Transport*.
3.12	Meeting with Assistant Chief Constable Scott Bisset- Wednesday 12 July at 6:30pm*.
3.13	NYMNPAs Parish Training Event - 05 October 2023 (items by 30/06/23)*.
3.14	Lythe and Sandsend Road Safety for Life project, evidence of expenditure.
3.15	Grass cutting.
3.16	LPC bench painting.
3.17	Recognition/thanks for Sandsend flower beds maintenance.
3.18	Lythe flower tubs, thanks and planting out.
3.19	Clearing pathway from Lythe Village to St Oswald's.
3.20	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Witsend car park.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	ZF23/00644/HS Single storey ground floor extension with roof terrace and window alterations to existing dwelling, Seaward Meadowfields Sandsend.
4.1.2	NYM/2023/0341 Application for Listed Building consent for removal of mortar and repoint all joints with a breathable lime mortar at Oakdene, High Street, Lythe.
4.2	To receive the following planning decision, full information on relevant websites.
	None at agenda publication.

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5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)									
5.1	Correspondence requiring decisions									
5.1.1	NYMNPA, Joint Parish Forum, change of date to 10 October 2023*.									
5.1.2	YLCA, Photo request for YLCA Annual Review*.									
5.1.3	NYMNPA Dark Skies – Advice Page & Draft Supplementary Planning Document*.									
5.1.4	NYMNPA Joint Parish Forum - 6 July 2023*.									
5.2	Correspondence for information (excluding financial matters included in 7.0)									
5.2.1	YLCA <ul style="list-style-type: none"> White Rose Bulletin 2, 16, 22 June 2023*. Information Bulletins & Training 16 June 2023*. 									
5.2.2	NALC <ul style="list-style-type: none"> Chief Executive's bulletins 8, 15, 22 June 2023*. 									
6.0	To agree actions – issues raised by Councillors and/or submitted to the Clerk									
6.1	Review of Standing Orders (Standing Order 8).									
6.2	Overgrown sign/worn wide lines, Goldsborough.									
6.3	Village Hall, overgrown car park and adjoining garden.									
6.4	East Row car park, safe access/egress.									
6.5	Register of Interest, new forms.									
6.6	Seasonal Caretaker.									
7.0	To receive information on financial matters and approve spend									
7.1	Balance of accounts (both credit) @ 28/06/23 <table border="1" data-bbox="215 936 646 1010"> <tr> <td>Savings</td> <td>£10,280.84</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£10,280.84	Current	£0.05					
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7.2	Money received <table border="1" data-bbox="215 1043 1369 1081"> <tr> <td></td> <td>£0.05</td> </tr> </table>		£0.05							
	£0.05									
7.3	Money paid <table border="1" data-bbox="215 1115 1369 1220"> <tr> <td></td> <td>£134.00</td> <td>YLCA, Annual membership fee.</td> </tr> <tr> <td></td> <td>£11.00</td> <td>Lythe Village Hall, Hire for 02/05/23, £11.00.</td> </tr> <tr> <td></td> <td>£438.00</td> <td>John Noble Ltd, Groundworks for East row bench.</td> </tr> </table>		£134.00	YLCA, Annual membership fee.		£11.00	Lythe Village Hall, Hire for 02/05/23, £11.00.		£438.00	John Noble Ltd, Groundworks for East row bench.
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7.4	Invoices, processed. See above.									
7.5	Invoices for approval (at agenda publication). £50 reimbursement to the Clerk for purchase of recognition voucher.									
7.6	NY0365 LPC – 2022/23 AGAR external auditor instruction and communication.									
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting									
9.0	To confirm the details of the next meeting									
	To confirm the next meeting as Monday 7 August 2023, at 18:30, Lythe Village Hall. Note: will only be held if planning application responses required and/or other urgent business.									
 J A Clark, Clerk to the Council									

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SLCC	Society of Local Council Clerks
NAR	No action required	TRO	Traffic Regulation Order
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYC	North Yorkshire Council	YLCA	Yorkshire Local Councils Association