

LYTHE PARISH COUNCIL

MEETING, TUESDAY 1 NOVEMBER 2022, COMMENCED AT 19:00, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	To receive apologies for absence, including approval by the Council of the reason.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meetings of 2 August and 4 October 2022 as true and accurate.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2022/0518 <i>Amended Application</i> , construction of two dwellings with associated parking and amenity spaces, creation of 28 space car park for use by The Stiddy Public House, landscaping works to the rear of Holly Cottage and Meadowfield House, Lythe.
3.2.2	22/01651/HS Erection of single storey rear extension with a veranda and re-roofing of dwelling, 34 Meadowfields Sandsend.
3.3	Parish 'items to address'.
3.4	Siting of benches along East Row beck.
3.5	Matrix signs, data feedback.
3.6	Village improvement grant.
3.7	Overnight parking of motorhomes in the main Sandsend car park & in the layby to Whitby.
3.8	X4/X4A, request for additional services on Sundays/Bank Holidays during holiday period.
3.9	Civility & Respect project – charter, policy*.
3.10	Training for new Cllrs.
3.11	Lack of footpath towards the base of Lythe bank.
3.12	The Cinnamon Trust, dog walking for elderly/disabled*.
3.13	North Yorkshire Council, All Partner Webinar 5th October 2022 17:00 – 18:30*.
3.14	NYCC 'Let's talk' communications*.
3.15	Notice boards, Lythe.
3.16	Parking, doctor's surgery.
3.17	Resident's parking.
3.18	Litter picking, dates/plan.
3.19	YLCA, Scarborough branch meeting.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	None at agenda publication.
4.2	To receive the following planning decision/information (full information on websites) as at agenda publication date
4.2.1	22/01651/HS 34 Meadowfields Sandsend. Permitted with conditions.

ITEM	SUBJECT				
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)				
5.1	Correspondence requiring decisions				
5.1.1	YLCA <ul style="list-style-type: none"> Webinars provided by the Local Government Association (LGA) - Parish Sector Councillors invited to attend*. Meeting with Zoe Metcalfe and Asst Chief Constable Mike Walker- new date of 29 November. Questions required at YLCA by 14 November 2022*. 				
5.1.2	NYCC <ul style="list-style-type: none"> Prepare.Act.Survive: A week of webinars and workshops 7th-11th November 2022*. 				
5.2	Correspondence for information (excluding financial matters included in 7.0)				
5.2.1	YLCA <ul style="list-style-type: none"> White Rose bulletins 30 September, 14 October 2022*. Law and Governance October Bulletin*. 				
5.2.2	NALC <ul style="list-style-type: none"> Chief Executive's bulletins 27 September, 7, 14 October 2022*. New report on the 2022 local elections*. 				
5.2.3	NYMNPA <ul style="list-style-type: none"> Update for Parish Forums*. 				
5.2.5	Sandsend defibrillator, future reporting requirements*.				
5.2.6	20's plenty for North Yorkshire, request for Phase 1 of 20s Plenty roll-out in NYorkshire*.				
6.0	To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk				
6.1	Christmas trees, Lythe and Sandsend.				
6.2	Proposed change of date, January 2023 meeting.				
7.0	To receive information on financial matters and approve spend				
7.1	Balance of accounts (both credit) <table border="1" style="width: 100%;"> <tr> <td>Current</td> <td></td> </tr> <tr> <td>Savings</td> <td></td> </tr> </table>	Current		Savings	
Current					
Savings					
7.2	Money received <table border="1" style="width: 100%;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.3	Money paid <table border="1" style="width: 100%;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.4	Invoices, processed.				
7.5	Invoices for approval (at agenda publication). £133.34, refund to the Clerk for purchase of log rolls for Lythe Common planters.				
7.6	Approval of six months fees/tax for Clerk, £1354.50.				
8.0	To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).				
9.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting				
9.1	2023/4 precept financial requirements, needed at SBC by 31 December 2022.				
10.0	To confirm the details of the next meeting				
	To confirm the next meeting as 19:00, Tuesday 6 December 2022, Lythe Village Hall.				
 J A Clark, Clerk/RFO				

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association

