

LYTHE PARISH COUNCIL

MEETING, MONDAY 7 JULY 2025, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To consider the accuracy of the minutes of 2 June 2025 Parish Council meeting and approved if agreed.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
	None.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park. Consultation measures.
3.5	New noticeboards for Goldsborough and Sandsend*. Quotation for lettering.
3.6	Councillor vacancy.
3.7	Revised Standing Orders*.
3.8	To discuss traffic on East Row bridge, an issue raised at the Annual Parish Assembly.
3.9	Facebook, administration, and updates. Addition of Councillor vacancy to Facebook.
3.10	Overgrown pavement on Lythe Bank from the Gatehouse down to the bench by the field corner, working party.
3.11	Sendsend Trail*. to retain on the agenda.
4.1.	To consider the following planning applications
4.1.1	NYM/2025/0384 Application for installation of slate tile to gabled dormer and painting of rendered walls at 2 Green Haven, High Street, Lythe*.
4.1.2	NYM/2025/0386 Application for Listed Building consent for insulation works at High Leas Farm, Low Lane, Lythe*.
4.1.3	NYM/2025/0382 Application for replacement of uPVC window with timber single-glazed timber Yorkshire sliding sash window to north gable, rebuilding of unstable boundary wall with partial demolition to create access with gate together with removal of hedge and widening of pedestrian gateway to southern boundary at Lythe Hall, The Causeway, Lythe.
4.1.4	NYM/2025/0383 Application for Listed Building consent for replacement of uPVC window with timber single-glazed timber Yorkshire sliding sash window to north gable, rebuilding of unstable boundary wall with partial demolition to create access with gate, removal of hedge and widening of pedestrian gateway to southern boundary together with installation of four stoves, flue liners and chimney cowls at Lythe Hall, The Causeway, Lythe.

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4.2	To receive the following planning decision, full information on relevant websites.						
4.2.1	NYM/2025/0292 Installation of replacement door and painting of render at Speedwell House, Red Lion Square, High Street, Lythe. Approved with conditions.						
4.2.2	NYM/2025/0162 Prior approval for creation of track for agricultural purposes under Part 6 Schedule 2 of the 2015 Town and Country Planning (General Permitted Development) Order (or any order revoking and re-enacting that Order) at north of Phipps Farm, High Street, Lythe. Permission refused.						
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)						
5.1	Correspondence requiring decisions						
5.1.1	YLCA - White Rose Bulletin 6, 13, 20, 27 June 2025*. - Law and Governance Bulletin, June 2025*.						
5.1.2	NYC - Parish Liaison, North Yorkshire Local Plan: Our First Conversation Update*. - NYC Local Plan consultation reminder*.						
5.1.3	NYMNPA 2025 Community Facilities survey*. - Save the Date! Parish Training Event Thursday 18 September 2025*.						
5.2	Correspondence for information (excluding financial matters included in 7.0)						
5.2.1	YLCA - New publication from the National Association of Local Councils - the 2025 edition of Local Councils Explained*. - Important Notice - Neighbourhood Plans*. - YLCA website - Log in instructions for Councillors updated*.						
	NYC - Update on Call for Sites Map for Parish Councils*. - Nature Recovery Strategy Webinar 9th July 2025*.						
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk						
	None at agenda publication.						
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues						
7.1	Balance of accounts @ 02/07/25						
7.1.1	<table><tr><td>Savings</td><td>£10,529.01</td><td></td></tr><tr><td>Current</td><td>£0.05</td><td></td></tr></table>	Savings	£10,529.01		Current	£0.05	
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7.2	Money received <table><tr><td></td><td>£26.90</td><td>Bank interest</td></tr></table>		£26.90	Bank interest			
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7.3	Money paid <table><tr><td></td><td>£33.94</td><td>J A Clark, reimbursement for plants</td></tr><tr><td></td><td>£16.50</td><td>Lythe Village Hall, Hire May 2025</td></tr></table>		£33.94	J A Clark, reimbursement for plants		£16.50	Lythe Village Hall, Hire May 2025
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7.4	Invoices, processed. As above (if paid).						
7.5	Invoices for approval:						
7.5.1	- At agenda publication. YLCA, Understanding Highway Regulations Webinar Thursday, 15 May, £10.00. AR, KL & AC Clay, £1020.00, Grass cut. - After agenda publication.						
7.6	2025/6 budget, to consider on an ongoing basis, any additional spend to add the agreed budget.						
7.7	Financial Regulations, invoices vs expenditure. First audit.						
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting						
9.0	To confirm the details of the next meeting						
	To confirm the next meeting as Monday 4 August 2025, commencing at 18:30, Lythe Village Hall.						
	 J A Clark, Clerk to the Council						

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service