

LYTHE PARISH COUNCIL**MEETING, MONDAY 12 MAY 2025, AFTER THE LYTHE PARISH ANNUAL COUNCIL MEETING THAT COMMENCES AT 18:00, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant. Apologies received post April meeting from Cllr JM. Noted apologies already received from Cllr IS.
2.0	Minutes of meetings
2.1	To approve the minutes of the 7 April 2025 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Speeding traffic within the Parish villages.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2025/0189 Listed Building consent for removal of 17 no. uPVC windows and installation of replacement slimline double glazed timber windows at Cleveland House, Goldborough*.
3.2.2	NYM/2025/0174 The Hedgerow Regulations 1997. Hedgerow Removal Notice – Lythe Hall*.
3.2.3	NYM/2025/0144 Application for change of use of land to form all weather manege together with installation of ground mounted solar array (16 panels) at High Leas Farm, Low Lane, Lythe.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.5	New noticeboards for Goldsborough and Sandsend*. Quotation for lettering.
3.6	Sendsend Trail.
3.7	LPC Chairman and Vice Chairman roles.
3.8	NYMNPA Coastal Area Parish Forum, Mon 28 April 2025 at 7pm, Burniston Village Hall*.
3.9	Councillor vacancy.
3.10	Clerk's attendance on Understanding Highway Regulations, with practical guidance.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	NYM/2025/0223 Application for variation of condition 2 of planning approval NYM4/039/0204/PA to allow extended opening hours (06:30am to 08:30pm) at The Old Blacksmiths, High Street, Lythe*.
4.1.2	NYM/2025/0292 Application for installation of replacement door and painting of render at Speedwell House, Red Lion Square, High Street, Lythe*.

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4.2	To receive the following planning decision, full information on relevant websites.									
4.2.1	None at agenda publication.									
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)									
5.1	Correspondence requiring decisions									
5.1.1	YLCA									
	- White Rose Bulletin 4, 11, 17, 25 April 2025*. - Law and Governance Bulletin early April 2025*. - Revised Standing Orders*. - Annual meeting of the Scarborough Branch, 12 June 19:00*.									
5.2	Correspondence for information (excluding financial matters included in 7.0)									
5.2.1	NYC Parish Liaison. Parish Update April 2025*.									
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk									
6.1	To consider Whole Council training.									
6.2	To discuss traffic on East Row bridge, an issue raised at the Annual Parish Assembly.									
6.3	To consider use of Facebook.									
6.4	To consider when first grass cut should take place.									
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues									
7.1	Balance of accounts @ 06/05/25									
7.1.1	<table><tr><td>Savings</td><td>£10,856.55</td><td>Credit.</td></tr><tr><td>Current</td><td>£0.05</td><td>Credit.</td></tr></table>	Savings	£10,856.55	Credit.	Current	£0.05	Credit.			
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7.2	Money received									
7.3	<table><tr><td></td><td>£963.61</td><td>NYC, Model Agreement.</td></tr><tr><td></td><td>£4,472.50</td><td>NYC, Precept.</td></tr><tr><td></td><td>£36.00</td><td>Computer Centre, refund for overpayment.</td></tr></table>		£963.61	NYC, Model Agreement.		£4,472.50	NYC, Precept.		£36.00	Computer Centre, refund for overpayment.
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	Money paid									
	<table><tr><td></td><td>£155.00</td><td>YLCA, Annual Membership fee.</td></tr></table>		£155.00	YLCA, Annual Membership fee.						
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7.4	Invoices, processed. As above.									
7.5	Invoices for approval:									
7.5.1	At agenda publication. Consider approval of Clear Councils Insurance, £716.74 (NB: change of underwriter) or seek alternative providers.									
7.5.2	After agenda publication.									
7.6	NY0365 Lythe Parish Council – 2024/25 Annual Governance and Accountability Return (AGAR) external auditor instructions and intermediate review 5% sample.									
7.7	Financial spend on plants.									
7.8	2025/6 budget, to consider any additional spend to add the agreed budget.									
7.9	Financial Regulations, invoices vs expenditure.									
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting									
9.0	To confirm the details of the next meeting									
	To confirm details of the next meeting as Monday 2 June 2025, commencing at 18:30, Lythe Village Hall.									
	 J A Clark, Clerk to the Council									

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org			
Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service