

**LYTHE PARISH COUNCIL
MEETING, MONDAY 10 MARCH 2025, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the 3 February 2025 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	None to feedback.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.5	New noticeboards for Goldsborough and Sandsend*.
3.6	Sandsend Trail.
3.7	Purchase of defibrillator battery for the Lythe defibrillator, cost £289 + VAT.
3.8	NYC, Town and Parish Council Survey for North Yorkshire Council Gypsy and Traveller Accommodation Assessment (GTAA) 2024/25*.
3.9	Public Convenience Consultation*.
3.10	Speeding traffic.
3.11	Annual Parish Assembly.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	ZF24/01576/HS Replacement of timber windows with upvc, to Flat 1 and communal area Flat 1 Whitehaven The Parade Sandsend*.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	ZF24/01909/HAS Variation of Condition 1 in relation to application 22/01651/HS, to allow alteration to a flat roof and creation of Juliet balcony 34 Meadowfields Sandsend. Permitted with conditions.
4.2.2	ZF23/01968/FL Enlarging of existing opening in stone wall, new dropped kerb to create vehicular access and hardstanding. APNOND/00021/24 Appeal against non-determination. Turned away.
4.2.3	ZF23/01969/LB Enlarging of existing opening in stone wall, new dropped kerb to create vehicular access and hardstanding. APNOND/00020/24 Appeal against non-determination. Turned away.

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5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)												
5.1	Correspondence requiring decisions												
5.1.1	YLCA - Training opportunities April – September 2025*. - White Rose Bulletin 7, 14, 21, 28 February 2025*.												
5.1.2	NYC Dog control Public Space Protection Order in the Filey, Scarborough, and Whitby area*. Respond by 17/03/25.												
5.1.3	NYC Parish Liaison The Communities Innovating Yorkshire Fund*.												
5.2	Correspondence for information (excluding financial matters included in 7.0)												
5.2.1	NYC Parish Liaison. Parish Update February 2025*.												
5.2.2	NYC Sports Facilities Research* (response sent as PC do not own facilities).												
5.2.3	Northumbrian Water: Work at Scaling Dam and Lockwood Beck*.												
5.2.4	Deputy mayor newsletter*.												
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk												
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues												
7.1	Balance of accounts @ 02/02/25												
7.1.1	<table><tr><td>Savings</td><td>£6,420.19</td><td></td></tr><tr><td>Current</td><td>£0.05</td><td></td></tr></table>	Savings	£6,420.19		Current	£0.05							
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7.2	Money received <table><tr><td></td><td>£0.00</td><td></td></tr></table>		£0.00										
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7.3	Money paid <table><tr><td></td><td>£16.50</td><td>Lythe Village Hall, hire, Jan & Feb 2025.</td></tr><tr><td></td><td>£1686.75</td><td>Greenbarnes, notice boards, Goldsborough & Lythe.</td></tr><tr><td></td><td>£2.55</td><td>Clerk, reimbursement, signed for letter.</td></tr><tr><td></td><td>£334.80</td><td>Defib4life, new battery, Lythe defibrillator.</td></tr></table>		£16.50	Lythe Village Hall, hire, Jan & Feb 2025.		£1686.75	Greenbarnes, notice boards, Goldsborough & Lythe.		£2.55	Clerk, reimbursement, signed for letter.		£334.80	Defib4life, new battery, Lythe defibrillator.
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7.4	Invoices, processed. As above.												
7.5	Invoices for approval:												
7.5.1	At agenda publication. £8.35, reimbursement to J A Clark for next day guaranteed delivery for duplicate VAT claim return. £80.00, SLCC membership fee for the Clerk.												
7.5.2	After agenda publication.												
7.6	Spend vs budget 2024/5.												
7.7	Approval of Clerk's salary/tax.												
7.8	Approval for purchase/reimbursement: - Purchase of 2 pairs of pads for the Lythe defibrillator, £132.00. - Purchase of 2 black ink cartridges, £49.98 (£24.99/cartridge). - Reimbursement to Clerk for next day delivery letter, posting duplicate VAT claim, £8.35.												
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting												
9.0	To confirm the details of the next meeting												
	To confirm the next meeting as Monday 7 April 2025, 18:30, Lythe Village Hall.												
	 J A Clark, Clerk to the Council.												

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service