

LYTHE PARISH COUNCIL
MEETING, MONDAY 3 FEBRUARY 2025, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors - To receive and note apologies from councillors who are unable to attend the meeting. - To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the 13 January 2025 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF24/01909/HAS Variation of Condition 1 in relation to application 22/01651/HS, to allow alteration to a flat roof and creation of Juliet balcony. 34 Meadowfields Sandsend*.
3.3	Parish items to address*.
3.4	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.5	Installation of Christmas trees and lights in Lythe & Sandsend, including plan for future.
3.6	New noticeboards for Goldsborough and Sandsend*.
3.7	Sandsend Trail.
3.8	Royal Countryside Fund information to Lythe Village Hall*.
3.9	NYC Urban grass cutting 2025/6, including verge restoration*.
3.10	Purchase of defibrillator battery for the Lythe defibrillator, cost £289 + VAT.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	None at agenda publication.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	ZF24/00358/FL Land To The Rear Of Rose Cottage The Valley Sandsend North Yorkshire. Siting of a shepherds hut with associated car parking area; installation of retaining walls, landscaping and new shed. REFUSED.
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)
5.1	Correspondence requiring decisions
5.1.1	YLCA - Training & Discussion Forums Bulletin January, February 2025*. - White Rose Bulletin 10, 17, 24 January 2025*.
5.1.2	NYC, Town and Parish Council Survey for North Yorkshire Council Gypsy and Traveller Accommodation Assessment (GTAA) 2024/25*.
5.1.3	NYC Parish Liaison Public Convenience Consultation*.

ITEM	SUBJECT		
5.2	Correspondence for information (excluding financial matters included in 7.0)		
5.2.1	NYC Parish Liaison. • Street Lighting Improvement Project*. • Climate Change* (workshop held 15/01/25). • The Local Plan*. NB: May require debate/resolution in the future.		
6.0	To agree actions on issues raised by Councillors/Clerk and/or submitted to the Clerk		
6.1	Speeding traffic.		
6.2	Annual Parish Assembly, commencement time.		
6.3	Changes to motorhome parking (Experimental Traffic Regulation Order) - Consultation live.		
7.0	To receive information on financial matters, approve spend and resolve further action on ongoing issues		
7.1	Balance of accounts @ 28/01/25		
7.1.1	Savings	£8,460.79	
	Current	£0.05	
7.2	Money received		
		£0.00	
7.3	Money paid		
	£13.75	Lythe Village Hall, hire, Nov & Dec 2024.	
	£204.00	Computer Ctre, domain hosting/renewal to 01/02/26.	
	£79.88	Clerk, reimbursement for purchase of 2 sets Christmas tree lights.	
7.4	Invoices, processed. As above.		
7.5	Invoices for approval:		
7.5.1	At agenda publication. • None.		
7.5.2	After agenda publication.		
7.6	VAT claim.		
7.7	Spend vs budget 2024/5.		
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting		
9.0	To confirm the details of the next meeting		
	To confirm the next meeting Monday 3 March 2025, 18:30, Lythe Village Hall.		
	 J A Clark, Clerk to the Council.		

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service