

**LYTHE PARISH COUNCIL
MEETING, MONDAY 1 JULY 2024, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none"> To receive and note apologies from councillors who are unable to attend the meeting. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the June 2024 meeting.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles, including feedback from data loggers and potential CSW.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2024/0304 Application for Listed Building consent for installation of loft hatch at Lythe Cottage, High Street, Lythe*.
3.3	Parish 'Items to address.'
3.4	Development of new LPC website/removal of old website.
3.5	LPC bench painting, Sandsend benches.
3.6	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.7	East Row car park, safe access/egress.
3.8	Digital/parishioner engagement strategy, Facebook page.
3.9	Law & Governance Bulletins November & December 2023, further policies*.
3.10	Sendsend flower beds, storm damage.
3.11	To receive an update on some of the questions posed at the Annual Parish Assembly.
3.12	National financial regulations, review for LPC.
3.13	Councillor vacancy.
3.14	Additional signatory, Cllr JM, on bank account and new savings bank account with Cllrs LS, JM, and the Clerk as signatories.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	NYM/2024/0401 Application for Listed Building consent for removal of 17 no. uPVC window and installation of replacement timber windows at Cleveland House, Goldsborough Lane, Goldsborough, Lythe*.
4.1.2	ZF24/00913/FL Erection of single storey side extension with balcony, 2 storey rear extension and garage at Riggside and first floor balcony to side elevation and 2 storey rear extension at Craigmere, Riggside & Craigmere East Row, Sandsend*.
4.1.3	NYM/2023/0812 Application for demolition of existing workshop and sawmill buildings, construction of one single storey principal residence dwelling and conversion of and extension to outbuilding to form one principal residence dwelling with associated amenity spaces, parking, and landscaping works at Kerrs Farm, Lythe*. Amendment.

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4.1.2	ZF24/00913/FL Erection of single storey side extension with balcony, 2 storey rear extension and garage at Riggside and first floor balcony to side elevation and 2 storey rear extension at Craigmere, East Row Sandsend*.						
4.1.3	NYM/2023/0812 Application for demolition of existing workshop and sawmill buildings, construction of one single storey principal residence dwelling and conversion of and extension to outbuilding to form one principal residence dwelling with associated amenity spaces, parking, and landscaping works at Kerrs Farm, Lythe. <i>Amendment*</i> .						
4.2	To receive the following planning decision, full information on relevant websites.						
4.2.1	NYM/2024/0187 Land to the rear of Holly Cottage and Meadowfield House, High Street, Lythe. Certificate of Lawfulness issued.						
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)						
5.1	Correspondence requiring decisions						
5.1.1	YLCA <ul style="list-style-type: none"> White Rose Bulletins*. Information and training bulletins*. 						
5.1.2	NYMNPA <ul style="list-style-type: none"> The New North York Moors Design Code Joint Parish Forum - Tuesday, 16 July at Land of Iron Museum*. 						
	NYC						
5.1.3	<ul style="list-style-type: none"> Parish council general election comms toolkit* Keep North Yorkshire Clean - new anti-littering campaign*. 						
5.2	Correspondence for information (excluding financial matters included in 7.0)						
	None at agenda publication.						
6.0	To agree actions on issues raised by Councillors and/or submitted to the Clerk						
6.1	Parish Assembly commencement time.						
6.2	Pubic Right of Way path adjacent to Meadowfields, Sandsend.						
6.3	East Row beck and beach areas, accumulation of wood and concrete in beck.						
6.4	Seasonal Caretaker, tasks/duties.						
7.0	To receive information on financial matters and approve spend						
7.1	Balance of accounts @ 26/06/24						
7.1.1	<table border="1"> <tr> <td>Savings</td> <td>£0</td> <td></td> </tr> <tr> <td>Current</td> <td>£8,900.21</td> <td></td> </tr> </table>	Savings	£0		Current	£8,900.21	
Savings	£0						
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7.2	Money received <table border="1"> <tr> <td></td> <td>£0.00</td> <td></td> </tr> </table>		£0.00				
	£0.00						
7.3	Money paid <table border="1"> <tr> <td></td> <td>£340.00</td> <td>JeffMac, bench x 3 painting.</td> </tr> </table>		£340.00	JeffMac, bench x 3 painting.			
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7.4	Invoices, processed. As above.						
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting						
9.0	To confirm the details of the next meeting Finished						
	To confirm the next meeting as Monday 5 August 2024, 18:30, Lythe Village Hall, only if urgent decisions are required.						
 J A Clark, Clerk to the Council						

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council. Email: clerk@lytheparishcouncil.org Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CILCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service