

**LYTHE PARISH COUNCIL
MEETING, MONDAY 3 JUNE 2024, COMMENCING AT 18:00, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none"> To receive and note apologies from councillors who are unable to attend the meeting. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant. Apologies already received from Cllr IS. Apologies received from Cllr PC for the May meetings.
2.0	Minutes of meetings
2.1	To confirm the minutes of the Annual Parish Council meeting and monthly May meeting held on 13 May 2024.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles, including feedback from data loggers and potential CSW.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2023/0812 Application for demolition of existing workshop and sawmill buildings, construction of three principal residence dwellings and conversion of and extension to outbuilding to form one principal residence dwelling with associated amenity spaces, garaging/parking and landscaping works at Kerrs Farm, Lythe.
3.2.2	ZF24/00358/FL Siting of a shepherd's hut with associated car parking area; installation of retaining walls, landscaping and new shed Land To The Rear Of Rose Cottage The Valley Sandsend.
3.3	Parish 'Items to address.'
3.4	Development of new LPC website.
3.5	LPC bench painting, Sandsend benches.
3.6	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.7	East Row car park, safe access/egress.
3.8	Digital/parishioner engagement strategy. Facebook page.
3.9	Law & Governance Bulletins November & December 2023, further policies*.
3.10	Sandsend flower beds, storm damage.
3.11	Department for Energy Security and Net Zero - consultation into barriers to community energy projects*.
3.12	NYC Standards Bulletin*.
3.13	Active Travel : "Barriers to Access" Survey*.
3.14	To receive an update on some of the questions posed at the Annual Parish Assembly.
3.15	First 2024 grass cut.

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4.0	Planning Issues																		
4.1.	To consider the following planning applications																		
4.1.1	NYM/2024/0304 Application for Listed Building consent for installation of loft hatch at Lythe Cottage, High Street, Lythe*.																		
4.2	To receive the following planning decision, full information on relevant websites.																		
4.2.1	None at agenda publication.																		
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)																		
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5.1.1	YLCA <ul style="list-style-type: none"> Information/vacancies bulletin/training bulletin 15, 23 May *. White Rose Bulletin 10, 24 May 2024*. 																		
5.1.2	Resignation of Cllr Blackwell, resulting in a Councillor vacancy.																		
5.2	Correspondence for information (excluding financial matters included in 7.0)																		
5.2.1	NALC, Chief Executive's bulletins 16, 23 May 2024*.																		
5.2.2	NYMNPA Planning Permitted Development Rights of Barns*.																		
5.23	New YLCA website launched*.																		
6.0	To agree actions on issues raised by Councillors and/or submitted to the Clerk																		
7.0	To receive information on financial matters and approve spend																		
7.1	Balance of accounts @ 28/05/24																		
	<table border="1"> <tr> <td>Savings</td> <td>£00.00</td> <td rowspan="2">NB: New account required. Cheque for £9240.16 to be paid into current account until new account set up.</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£00.00	NB: New account required. Cheque for £9240.16 to be paid into current account until new account set up.	Current	£0.05													
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7.4	Invoices, processed. As above.																		
7.5	Discuss, amend if appropriate and agree the 2024/5 draft financial budget*.																		
7.6	Invoices and payments for approval (at agenda publication). <ul style="list-style-type: none"> None. 																		
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting																		
9.0	To confirm the details of the next meeting																		
	To confirm the next meeting as Monday 1 July 2024, 18:30, Lythe Village Hall.																		
 J A Clark, Clerk to the Council																		

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
ciLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service