

## LYTHE PARISH COUNCIL

### MEETING, MONDAY 13 MAY 2024, COMMENCING AFTER THE ANNUAL PARISH COUNCIL MEETING SCHEDULED FOR 18:00, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

#### AGENDA

ITEM	SUBJECT
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none"><li>To receive and note apologies from councillors who are unable to attend the meeting.</li><li>To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.</li></ul> Note: Apologies received from Cllr JB.
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	To confirm the minutes of the meeting held on 4 April 2024 and the notes for Annual Parish Assembly on 28 April 2024.
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles, including feedback from data loggers and potential Community Speed.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2024/0187 Application for certificate of lawfulness for confirmation of the lawful implementation of planning permission NYM/2022/0518/FL before 07 November 2025 at Land to the rear of Holly Cottage and Meadowfield House, High Street, Lythe*.
3.3	Parish 'Items to address.'
3.4	Development of new LPC website.
3.5	LPC bench painting, Sandsend benches.
3.6	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.7	East Row car park, safe access/egress.
3.8	Digital/parishioner engagement strategy.
3.9	Law & Governance Bulletins November & December 2023*, further policies.
3.10	Event promoting the organisations/activities within the Parish, draft proposal*.
3.11	Lease of Land at Sandsend - Parking of Boats etc*.
3.12	York and North Yorkshire Mayoral election 2 May 2024 - Election Comms Toolkit*.
3.13	Have your say on nature recovery in the North York Moors!, by 19/04/24*.
3.14	Sandsend flower beds, storm damage.
3.15	Zebra/pelican crossing, Lythe.

ITEM	SUBJECT				
<b>4.0</b>	<b>Planning Issues</b>				
<b>4.1.</b>	<b>To consider the following planning applications</b>				
4.1.1	NYM/2023/0812 Application for demolition of existing workshop and sawmill buildings, construction of three principal residence dwellings and conversion of and extension to outbuilding to form one principal residence dwelling with associated amenity spaces, garaging/parking and landscaping works at Kerrs Farm, Lythe				
4.1.2	ZF24/00358/FL   Siting of a shepherd's hut with associated car parking area; installation of retaining walls, landscaping and new shed   Land To The Rear Of Rose Cottage The Valley Sandsend				
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>				
4.2.1	ZF24/00096/HS Creation of driveway and dropped kerb following removal of dwarf brick wall 26 Meadowfields Sandsend. Permitted with conditions.				
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>				
<b>5.1</b>	<b>Correspondence requiring decisions</b>				
5.1.1	YLCA <ul style="list-style-type: none"> <li>YLCA Information/vacancies bulletin/training bulletin 5, 19 April *.</li> <li>White Rose Bulletin 12, 26 April 2024*.</li> <li>Law &amp; Governance bulletin 2024*.</li> <li>Department for Energy Security and Net Zero - consultation into barriers to community energy projects*.</li> </ul>				
5.1.2	NYC, <ul style="list-style-type: none"> <li>Standards Bulletin*.</li> <li>Home to School travel policy - consultation PC H&amp;R &amp; S&amp;W ACC*.</li> </ul>				
5.1.3	Active Travel : "Barriers to Access" Survey*.				
5.1.4	NYMNPA, Coastal Area Forum - 16 May, 7pm at St Hilda's Church, Ravenscar*.				
5.1.5	Whitby Neighbourhood Plan*.				
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>				
5.2.1	NALC, Chief Executive's bulletins 6, 11, 18, 25 April, 2 May 2024*.				
5.2.2	Office of Police, Fire and Crime Commissioner to be renamed York and North Yorkshire Office for Policing, Fire, Crime and Commissioning*.				
<b>6.0</b>	<b>To agree actions on issues raised by Councillors and/or submitted to the Clerk</b>				
6.1	Parish wide scarecrow festival to be held the last week of July 2024.				
6.2	To receive an update on the questions posed at the Annual Parish Assembly.				
6.3	Resolve timing for first 2024 grass cut.				
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>				
7.1	Balance of accounts @ 07/05/24				
	<table border="1"> <tr> <td>Savings</td> <td>£10,131.35</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£10,131.35	Current	£0.05
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Current	£0.05				
7.2	Money received				
	<table border="1"> <tr> <td>£4239.18</td> <td>NYC, Precept, and model agreement.</td> </tr> </table>	£4239.18	NYC, Precept, and model agreement.		
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7.3	Money paid				
	<table border="1"> <tr> <td>£142.00</td> <td>£142.00, YLCA, membership fee</td> </tr> </table>	£142.00	£142.00, YLCA, membership fee		
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7.4	Invoices, processed. As above.				

ITEM	SUBJECT
7.5	Discuss, amend if appropriate and agree the 2024/5 draft financial budget*.
7.6	Invoices and payments for approval (at agenda publication). <ul style="list-style-type: none"> <li>• £570.34, Clear Councils (formerly BHIB Councils), renewal date 01/06/24.</li> <li>• £132.00, Defib4life, two sets of adult CPR pads.</li> <li>• £130.80, J A Clark, reimbursement for work by The Computer Centre, supply, and fit replacement LCD cable on LPC pc and install/configure LPC email account on alternative computer.</li> <li>• £25.00, R Bagnall-Wild, repair and re-install Sandsend sign.</li> <li>• £24.89, J A Clark, reimbursement for purchase of ink cartridges.</li> <li>• £11.00, Lythe Village Hall, hire 29/04/24</li> </ul>
<b>8.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>
<b>9.0</b>	<b>To confirm the details of the next meeting</b>
	To confirm the next meeting as Monday 3 June 2024.
	..... J A Clark, Clerk to the Council

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandsend Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service