

**LYTHE PARISH COUNCIL
MEETING, MONDAY 8 APRIL 2024, 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none"> To receive and note apologies from councillors who are unable to attend the meeting. To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meeting held on 4 March 2024.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles, including feedback from data loggers and potential Community Speed.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF24/00096/HS 26 Meadowfields Sandsend, Creation of driveway and dropped kerb following removal of dwarf brick wall*.
3.2.2	ZF23/01968/FL ZF23/01969/LB, Re-consultation, enlarging of existing opening in stone wall, new dropped kerb to create vehicular access and hardstanding. Estbek House East Row Sandsend.
3.3	Parish 'Items to address.'
3.4	Development of new LPC website. Register of Interest, delete
3.5	LPC bench painting.
3.6	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.7	East Row car park, safe access/egress.
3.8	Digital/parishioner engagement strategy.
3.9	Law & Governance Bulletins November & December 2023*, further policies required.
3.10	Event promoting the organisations/activities within the Parish, draft proposal*.
3.11	Lythe Parish Meeting.
3.12	NYC
3.12.1	<ul style="list-style-type: none"> Urban grass cutting 2024/5*.
3.12.2	<ul style="list-style-type: none"> Home to school travel policy - consultation (Parish & Town Councils) *.
3.12.3	<ul style="list-style-type: none"> North Yorkshire cost of living campaign*.
3.12.4	<ul style="list-style-type: none"> Let's Talk Food campaign, North Yorkshire Council*.
3.12.5	<ul style="list-style-type: none"> NYC, Joint local health & wellbeing strategy, public consultation*.

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4.0	Planning Issues									
4.1.	To consider the following planning applications									
4.1.1	NYM/2024/0187 Application for certificate of lawfulness for confirmation of the lawful implementation of planning permission NYM/2022/0518/FL before 07 November 2025 at Land to the rear of Holly Cottage and Meadowfield House, High Street, Lythe*.									
4.2	To receive the following planning decision, full information on relevant websites.									
4.2.1	ZF24/00032/HS Creation of new vehicular access and 1 no. parking space Ness View East Row Sandsend. Permitted with conditions.									
4.2.2	ZF23/01379/HS Single storey front extension with roof terrace over and window alterations Seaward Meadowfields Sandsend. Refused.									
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)									
5.1	Correspondence requiring decisions									
5.1.1	YLCA <ul style="list-style-type: none"> YLCA Information/vacancies bulletin/training bulletin 8, 22 March 2024*. White Rose Bulletin 1, 15, 28 March 2024*. Law & Governance bulletin March 2024*. 									
5.1.2	NYC, <ul style="list-style-type: none"> Lease of Land at Sandsend - Parking of Boats etc*. Contact boat club. York and North Yorkshire Mayoral election 2 May 2024 - Election Comms Toolkit*. 									
	NYMNPA, Have your say on nature recovery in the North York Moors!, by 19/04/24*. Individual.Website.									
5.2	Correspondence for information (excluding financial matters included in 7.0)									
5.2.1	NALC, Chief Executive's bulletins 7, 14, 21, March 2024*.									
5.2.2	NYPFCC North Yorkshire Police "Improves its performance" says HM Inspector*.									
6.0	To agree actions on issues raised by Councillors and/or submitted to the Clerk									
6.1	Sandsend flower beds, storm damage.									
6.2	Zebra crossing, Lythe.									
7.0	To receive information on financial matters and approve spend									
7.1	Balance of accounts @ 01/04/2024 both credit <table border="1" data-bbox="242 1124 673 1196"> <tr> <td>Savings</td> <td>£6,034.17</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£6,034.17	Current	£0.05					
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Current	£0.05									
7.2	Money received <table border="1" data-bbox="242 1227 673 1263"> <tr> <td></td> <td>£0.00</td> </tr> </table>		£0.00							
	£0.00									
7.3	Money paid <table border="1" data-bbox="242 1294 1386 1473"> <tr> <td></td> <td>£1832.70</td> <td>Clerk salary, including back pay, for 6months until 31/03/24 and associated HMRC payment.</td> </tr> <tr> <td></td> <td>£5.50</td> <td>Lythe Village Hall, hire 04/03/24</td> </tr> <tr> <td></td> <td>£52.04</td> <td>NALC, Clerk's attendance on 'Engaging with Local Communities' event.</td> </tr> </table>		£1832.70	Clerk salary, including back pay, for 6months until 31/03/24 and associated HMRC payment.		£5.50	Lythe Village Hall, hire 04/03/24		£52.04	NALC, Clerk's attendance on 'Engaging with Local Communities' event.
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7.4	Invoices, processed.									
7.5	Invoices and payments for approval (at agenda publication). <ul style="list-style-type: none"> YLCA membership fee 2024/5 £142.00. Authorisation to purchase defib pads. 									
7.6	NY0365 Lythe Parish Council – 2023/24 AGAR external auditor instructions.									
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting									
9.0	To confirm the details of the next meeting									
	As Monday 6 May, following the Annual Parish Council meeting that commences at 18:00, Lythe Village Hall.									
 J A Clark, Clerk to the Council									

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYC	North Yorkshire Council
CCG	Clinical Commissioning Group	NYFRS	North Yorkshire Fire and Rescue Service
CSW	Community Speed watch	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
FOLS	Friends of Lythe School	PCC	Police and Crime Commissioner
LPC	Lythe Parish Council	SLCC	Society of Local Council Clerks
LSPCC	Lythe & Sandstead Parochial Church Council	TRO	Traffic Regulation Order
NAR	No action required	YAS	Yorkshire Ambulance Service