

LYTHE PARISH COUNCIL

MEETING, TUESDAY 6 SEPTEMBER 2022, COMMENCING AT 19:00, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meetings of 7 June, 5 July and 2 August 2022 as true and accurate.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2022/0412 Application for installation of an air source heat pump system at Bryher House, High Street, Lythe.
3.2.2	1/02955/FL Conversion and extension of existing coach house to form a two-bedroom cottage. Formation of new vehicular and pedestrian access in the boundary wall and associated landscaping. Thordisa House East Row Sandsend.
3.3.3	1/02955/FL Amendment to planning application. Conversion and extension of existing coach house to form a two-bedroom cottage. Formation of new vehicular and pedestrian access in the boundary wall and associated landscaping. Thordisa House East Row Sandsend.
3.3.4	2/01179/HS Two storey extension to rear and first floor extension over existing single storey side extension. Sea View Cottage The Parade Sandsend.
3.3.5	2/01180/LB Two storey extension to rear and first floor extension over existing single storey side extension. Sea View Cottage The Parade Sandsend.
3.3.6	NYM/2022/0518 Application for demolition of three garages/outbuildings, construction of two principal residence dwellings with associated parking and amenity spaces together with creation of 28 space car park for use by The Stiddy Public House and landscaping works at land to the rear of Holly Cottage and Meadowfield House, High Street, Lythe.
3.3	Parish 'items to address'.
3.4	Siting of benches along East Row beck.
3.5	Matrix signs, data feedback.
3.6	Village improvement grant.
3.7	Overnight parking of motorhomes in the main Sandsend car park & in the layby to Whitby.
3.8	Signage re unstable cliffs, Sandsend.
3.9	Potholes, Lythe.
3.10	NYMNPA, Joint Parish Forum - Thursday, 21 July.
3.11	X4/X4A, request for additional services on Sundays/Bank Holidays during holiday period.
3.12	Parking permit, seasonal caretaker.
3.13	Re-siting of waste bin back to egress of Witsend car park.
3.14	YLCA/NALC, Consultation on short term holiday lets*.

ITEM	SUBJECT				
4.0	Planning Issues				
4.1.	To consider the following planning applications				
	None at agenda publication.				
4.2	To receive the following planning decision/information (full information on websites) as at agenda publication date				
4.2.1	NYM/2022/0374, 2 Railway Cottages, Kettleless, alterations to garage to form additional accessible living accommodation. Approved with conditions.				
4.2.2	21/02955/FL Conversion and extension of existing coach house to form a two bedroom cottage. Formation of new vehicular and pedestrian access in the boundary wall and associated landscaping. Thordisa House East Row Sandsend. Permitted with conditions.				
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)				
5.1	Correspondence requiring decisions				
5.1.1	Civility & Respect project – training, charter, policy*.				
5.1.2	Meeting with North Yorkshire Police, Fire and Crime Commissioner- Wednesday 2 November at 6:45- 7:45 pm on Zoom*.				
5.2	Correspondence for information (excluding financial matters included in 7.0)				
5.2.1	YLCA				
	<ul style="list-style-type: none"> • White Rose Bulletin 22 July, 5, 19, 26 August 2022*. • Analysis of Parish Precepts*. 				
5.2.2	NALC				
	<ul style="list-style-type: none"> • Chief Executive's bulletin 1, 8, 15, 22, 31 July, 7, 15, 19, 26 August 2022*. 				
5.2.3	NYMNPA,				
	<ul style="list-style-type: none"> • The North York Moors Management Plan*. • Notes and Presentations from the Joint Parish Forum*. 				
5.2.4	NYCC				
	<ul style="list-style-type: none"> • Renewal of Local Bus Service contacts Selby & Scarborough Areas April 2023*. • Be Aware - Safeguarding Children in North Yorkshire*. • Proposed devolution deal announcement - stakeholder pack 				
6.0	To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk				
6.1	Training for new Cllrs.				
6.2	Lack of footpath towards the base of Lythe bank.				
6.3	New bin alongside the bench outside St Oswald's, Lythe.				
6.4	Signatory for bank payments, volunteer councillor required.				
6.5	Monitoring of invoices, authorisations and bank accounts, volunteer councillor required.				
6.6	Old Steps, Sandsend, bin store.				
6.7	Seasonal Caretaker.				
7.0	To receive information on financial matters and approve spend				
7.1	Balance of accounts (both credit)				
	<table border="1"> <tr> <td>Current</td> <td></td> </tr> <tr> <td>Savings</td> <td></td> </tr> </table>	Current		Savings	
Current					
Savings					
7.2	Money received				
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7.3	Money paid				
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7.4	Invoices, processed. As above.				
7.5	Invoices for approval (at agenda publication).				
	<ul style="list-style-type: none"> • Reimbursement of £40 to Clerk for payment of annual fee to ICO. • Lythe Village Hall. 				
7.6	Purchase of defibrillator battery/pads.				

ITEM	SUBJECT
8.0	To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).
9.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting
9.1	Litter picking.
9.2	Residential parking.
9.3	Social media policy.
10.0	To confirm the details of the next meeting
	To confirm the next meeting as 19:00, Tuesday 4 October 2022, Lythe Village Hall.
 J A Clark, Clerk to the Council, 1 September 2022

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council, c/o Cliff View, East Row, Sandsend, North Yorkshire YO21 3SU. Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association